

# 7 Appendices

## Appendix A: Explanation of Miscellaneous/Other

### Miscellaneous/Other Offenses

The following offense categories were grouped into the combined category of Miscellaneous/Other in the offense category distribution tables in this report. They were selected to be collapsed into this category due to their low incidence.

- |   |                               |
|---|-------------------------------|
| » Abortion                                  | » Mental Health               |
| » Accomplice                                | » Miscellaneous Crime         |
| » Animals                                   | » Money Laundering            |
| » Arrests (for use by Police & Magistrates) | » Ordinance, City or County   |
| » Bail                                      | » Paraphernalia, Controlled   |
| » Boating                                   | » Peace, Conservator of the   |
| » Bribery                                   | » Perjury                     |
| » Computer Crime                            | » Prisoners                   |
| » Conservation                              | » Professions and Occupations |
| » Dangerous Conduct                         | » Riot and Unlawful Assembly  |
| » Drugs/Cosmetics Misbranded                | » School - Student's Behavior |
| » Emblems                                   | » School Attendance           |
| » Fare, Fail to Pay, etc.                   | » Solicitation                |
| » Fire Protection/Safety                    | » Telephone                   |
| » Gambling                                  | » Terrorism                   |
| » Game, Fish, Wildlife                      | » Treason                     |
| » Interstate Compact                        | » Venue                       |
| » Judicial Reviews                          | » Violent Activities          |
| » J&DR District Court - Other               | » Waters, Ports, & Harbors    |
| » Lottery                                   |                               |

### Other Detention Dispositional Statuses

The following detention dispositional statuses were grouped into the combined category of Other in the detention dispositional status graphs in this report. They were selected to be collapsed into this category due to their low incidence.

- |  |                                     |
|--|-------------------------------------|
| » Restoration of Mental Competency     | » Appealed                          |
| » Transferred to Circuit Court         | » Awaiting Placement                |
| » Committed to State                   | » Removed from Post-D Pending Court |
| » Committed to State - Pending Charges |                                     |



## Appendix B: DAI

### VIRGINIA DEPARTMENT OF JUVENILE JUSTICE DETENTION ASSESSMENT INSTRUMENT

Juvenile Name: \_\_\_\_\_ DOB: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Juvenile #: \_\_\_\_\_ ICN# \_\_\_\_\_  
 Intake Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Time: \_\_\_\_\_ : \_\_\_\_\_ ☐ AM ☐ PM Worker Name: \_\_\_\_\_ CSU #: \_\_\_\_\_  
 Completed as Part of Detention Decision: ☐ Completed as Follow-Up (On-Call Intake): ☐

Score

1. **Most Serious Alleged Offense (see reverse for examples of offenses in each category)**
  - Category A: Felonies against persons. .... 15
  - Category B: Felony weapons or felony narcotics distribution. .... 12
  - Category C: Other felonies. .... 7
  - Category D: Class 1 misdemeanors against persons. .... 5
  - Category E: Other Class 1 misdemeanors. .... 3
  - Category F: Violations of probation/parole. .... 2
2. **Additional Charges in this Referral**
  - Two or more additional current felony offenses. .... 3
  - One additional current felony offense. .... 2
  - One or more additional misdemeanor **OR** violation of probation/parole offenses. .... 1
  - One or more status offenses **OR** No additional current offenses. .... 0
3. **Prior Adjudications of Guilt (includes continued adjudications with "evidence sufficient to finding of guilt")**
  - Two or more prior adjudications of guilt for felony offenses. .... 6
  - One prior adjudication of guilt for a felony offense. .... 4
  - Two or more prior adjudications of guilt for misdemeanor offenses. .... 3
  - Two or more prior adjudications of guilt for probation/parole violations. .... 2
  - One prior adjudication of guilt for any misdemeanor or status offense. .... 1
  - No prior adjudications of guilt. .... 0
4. **Petitions Pending Adjudication or Disposition (exclude deferred adjudications)**
  - One or more pending petitions/dispositions for a felony offense. .... 8
  - Two or more pending petitions/dispositions for other offenses. .... 5
  - One pending petition/disposition for an other offense. .... 2
  - No pending petitions/dispositions. .... 0
5. **Supervision Status**
  - Parole. .... 4
  - Probation based on a Felony or Class 1 misdemeanor. .... 3
  - Probation based on other offenses **OR** CHINSup **OR** Deferred disposition with conditions. .... 2
  - Informal Supervision **OR** Intake Diversion. .... 1
  - None. .... 0
6. **History of Failure to Appear (within past 12 months)**
  - Two or more petitions/warrants/detention orders for FTA in past 12 months. .... 3
  - One petition/warrant/detention order for FTA in past 12 months. .... 1
  - No petition/warrant/detention order for FTA in past 12 months. .... 0
7. **History of Escape/ Runaways (within past 12 months)**
  - One or more escapes from secure confinement or custody. .... 4
  - One or more instances of absconding from non-secure, court-ordered placements. .... 3
  - One or more runaways from home. .... 1
  - No escapes or runaways w/in past 12 months. .... 0
8. **TOTAL SCORE** .....

Indicated Decision:      0 - 9 Release      10 - 14 Detention Alternative      15+ Secure Detention

**Mandatory Overrides:** ☐ 1. Use of firearm in current offense  
 (must be detained) ☐ 2. Escapee/AWOL/Absconder per DJJ Procedure 9471  
☐ 3. Local court policy (indicate applicable policy) \_\_\_\_\_

**Discretionary Override:** ☐ 1. Aggravating factors (override to more restrictive placement than indicated by guidelines)  
☐ 2. Mitigating factors (override to less restrictive placement than indicated by guidelines)  
☐ 3. Approved local graduated sanction for probation/parole violation

**Actual Decision / Recommendation:**      Release      Alternative      Secure Detention



## Appendix B, continued: DAI

### Offense Categories and Included Offenses

#### Category A: Felonies Against Persons

Abduction  
 Aggravated assault  
 Aggravated sexual battery  
 Arson of an occupied dwelling  
 Assault, law enforcement officer  
 Carjacking  
 Escape from secure juvenile detention  
     by force/violence  
 Extortion  
 Forcible sodomy  
 Larceny > \$5 from a person  
 Malicious wounding  
 Murder  
 Manslaughter  
 Inanimate object sexual penetration  
 Rape  
 Reckless driving/disregard police with  
     bodily injury  
 Robbery

#### Category B: Felony Weapons & Felony Narcotics Distribution

Distribute Schedule I or II  
 Distribute Schedule I, II, IV or  
     marijuana on school property  
 Possess Schedule I or II with intent to sell  
 Sell Schedule I or II or > 1 oz. Marijuana  
     to a minor 3 years junior  
 Brandish/point a firearm on school property or  
     within 1000 ft.  
 Discharge firearm from motor vehicle  
 Discharge firearm in/at an occupied building  
 Possess a sawed-off shotgun

#### Category C: Other Felonies

Arson of an unoccupied dwelling  
 Auto theft  
 Burglary/Breaking and entering/  
     Possess burglary tools  
 Escape from a correctional facility  
     (not detention)  
 Failure to appear in court for a felony  
 Fraud/bad checks/credit card > \$200  
 Grand larceny/Larceny > \$200  
 Larceny of a firearm /Receive a stolen firearm  
 Possess Schedule I or II drugs  
 Receive stolen goods > \$200  
 Shoplift > \$200  
 Unauthorized use of an automobile  
 Vandalism > \$1000 damage

#### Category D: Misdemeanors Against Persons

Assault, simple  
 Sexual battery

#### Category E: Other Misdemeanors

Brandish/point a firearm  
 Carry concealed weapon  
 Disorderly conduct  
 Escape from secure juvenile detention  
     without force/violence  
 Fraud/bad checks/credit card < \$200  
 Failure to appear for a misdemeanor  
 Larceny < \$200  
 Receive stolen goods < \$200

### Common Aggravating / Mitigating Factors (Known at the time of Intake)

#### Aggravating

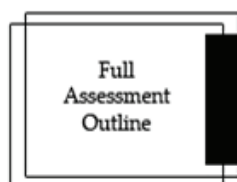
History of 2+ violent/assaultive offenses  
 Parent unwilling to provide appropriate supervision  
 Parent unable to provide appropriate supervision  
 Juvenile has significant mental health problem/  
     mental retardation  
 Juvenile has significant substance abuse problem  
 Juvenile does not regularly attend school/work  
 Juvenile has violated conditions of a detention alternative  
 Juvenile is charged with a new (detainable) offense  
     while in a detention alternative  
 Juvenile is an explicit threat to flee if released  
 Juvenile is currently an absconder from a non-secure placement  
 Other Aggravating factor  
 Detention alternative not available

#### Mitigating

Juvenile marginally involved in the offense  
 Parent able/willing to provide appropriate  
     supervision  
 Juvenile has significant mental health problem/  
     mental retardation  
 Juvenile has significant substance abuse problem  
 Juvenile regularly attends school/work  
 Offense less serious than indicated by charge  
 Juvenile has no/minor prior record



## Appendix C: YASI



### Youth Assessment and Screening Instrument



#### 1 Legal History

- |   |  |
|---|--|
| 1. Previous intake contacts for offenses        | 8. Placements                                |
| 2. Age at first intake contact                  | 9. Juvenile detention                        |
| 3. Intake contacts for offenses                 | 10. DJJ Custody                              |
| 4. Felony-level offenses                        | 11. Escapes                                  |
| 5. Weapon offenses                              | 12. Failure-to-appear in court               |
| 6. Offenses against another person              | 13. Violations of probation/parole/diversion |
| 7. Felony-level offenses against another person |  |

#### 2 Family

- |   |   |
|---|---|
| 1. Runaways/lock-outs                             | 11. Family support network                              |
| 2. History of child neglect                       | 12. Family member(s) the youth feels close to           |
| 3. Compliance with parental rules                 | 13. Family provides opportunities for participation     |
| 4. Circumstances of family members living at home | 14. Family provides opportunities for learning, success |
| 5. Historic problems of family members at home    | 15. Parental love, caring and support                   |
| 6. Youth's current living arrangements            | 16. Family conflict                                     |
| 7. Parental supervision                           |   |
| 8. Appropriate consequences                       |   |
| 9. Appropriate rewards                            |   |
| 10. Parental attitude                             |   |

#### 3 School

- |                                      |   |
|--------------------------------------|---|
| 1. Current enrollment status         | 8. Youth believes in the value of education |
| 2. Attendance                        | 9. Encouraging school environment           |
| 3. Conduct in past year              | 10. Expulsions and suspensions              |
| 4. Academic performance in past year | 11. Age at first expulsion                  |
| 5. Current conduct                   | 12. Involvement in school activities        |
| 6. Current academic performance      | 13. Teachers/staff/coaches youth likes      |
| 7. Special education student         |   |

#### 4 Community and Peers

- |   |  |
|---|--|
| 1. Associates the youth spends time with            | 5. Free time spent with delinquent peers               |
| 2. Attachment to positively influencing peer(s)     | 6. Strength of delinquent peer influence               |
| 3. Admiration/emulation of tougher delinquent peers | 7. Number of positive adult relationships in community |
| 4. Months associating with delinquent friends/gang  | 8. Pro-social community ties                           |



## Appendix C, continued: YASI

### 5 Alcohol and Drug

1. Alcohol and drug use
2. Receptive to substance use treatment
3. Previous substance use treatment

### 6 Mental Health

- |                           |                          |
|---------------------------|--------------------------|
| 1. Mental health problems | 5. Physical/sexual abuse |
| 2. Homicidal ideation     | 6. Victimization         |
| 3. Suicidal ideation      |                          |
| 4. Sexual aggression      |                          |

### 7 Aggression

- |  |   |
|--|---|
| 1. Violence  | 4. Belief in use of physical aggression to resolve a disagreement or conflict |
| 2. Hostile interpretation - actions/intentions of others |   |
| 3. Tolerance for frustration                             | 5. Belief in use of verbal aggression to resolve a disagreement or conflict   |

### 8 Attitudes

- |  |   |
|--|---|
| 1. Responsibility for delinquent/criminal behavior | 5. Attitude during delinquent/criminal acts |
| 2. Understanding impact of behavior on others      | 6. Law-abiding attitudes                    |
| 3. Willingness to make amends                      | 7. Respect for authority figures            |
| 4. Optimism  | 8. Readiness to change                      |

### 9 Skills

- |   |  |
|---|--|
| 1. Consequential thinking skills                      | 5. Loss of control over delinquent/criminal behavior |
| 2. Social perspective-taking skills                   | 6. Interpersonal skills                              |
| 3. Problem-solving skills                             | 7. Goal-setting skills                               |
| 4. Impulse-control skills to avoid getting in trouble |  |

### 10 Employment and Free Time

- |  |   |
|--|---|
| 1. History of employment                 | 5. Structured recreational activities               |
| 2. Number of times employed              | 6. Unstructured recreational activities             |
| 3. Longest period of employment          | 7. Challenging/exciting hobbies/activities          |
| 4. Positive relationships with employers | 8. Decline in interest in positive leisure pursuits |



## Appendix D: Facility Operating Capacities and Placement Guidelines

Facility	Capacity	Classification Levels	Age Range
Beaumont	234 Males	I - Low II - Medium III - High IV - Intensive	17-20
Bon Air	190 Males 70 Females	I - Low II - Medium III - High IV - Intensive	11-20
Culpeper	156 Males	III - High IV - Intensive	18.5-20
Oak Ridge Program at Beaumont	48 Males	I - Low II - Medium III - High IV - Intensive	11-20
RDC	40 Males	I - Low II - Medium III - High IV - Intensive	11-20
Abraxas House	10 Males	I - Low II - Medium III - High	18-20
Hampton Place	10 Males	I - Low II - Medium III - High	18-20



# Appendix E: Initial Classification Custody Designation Form

## INITIAL CUSTODY DESIGNATION FORM

SECTION A										DEMOGRAPHIC DATA																			
1. ASSESSMENT DATE: MM-DD-YYYY					2. COMMITMENT DATE: MM-DD-YYYY					3. LAST NAME					4. FIRST NAME					5. MIDDLE INITIAL					60 SUFFIX				
7. BIRTH DATE: MM-DD-YYYY										8. JUVENILE #																			
9. SEX: M=MALE F=FEMALE										10. COUNSELOR										11. COMMITTING COURT (FIPS)									
SECTION B										CLASSIFICATION SCORING										Points									
1. SEVERITY OF CURRENT OFFENSE Most serious current offense ( <i>according to the scale shown on the right, with "Person Felony" being the most serious</i> ) for which the resident has been adjudicated guilty, including any detainers										500 = Person Felony or any Juvenile Sentenced with Active Adult Time 250 = Weapons Felony, or Circuit Court Commitment for Non-Person Felony 150 = Person Misdemeanor (with or without injury) 100 = Other Felony 50 = Non-Person Misdemeanor Offense 25 = Parole Violation																			
2. PRIOR OFFENSE HISTORY Most serious prior offense ( <i>according to the scale shown on the right, with "Person Felony" being the most serious</i> ) for which the resident has been adjudicated guilty										250 = Person Felony 150 = Weapons Felony, or Circuit Court Commitment for Non-Person Offense 100 = Person Misdemeanor (with or without injury) 75 = Other Felony 25 = Non-Person Misdemeanor Offense 0 = Traffic Offense, Status Offense, or None																			
3. PRIOR COMMITMENTS										25 = More than One Prior Commitment to DJJ 15 = One Prior Commitment to DJJ 0 = No Prior Commitments																			
4. ESCAPE OR RUNAWAY HISTORY										350 = Escape or Attempt to Escape, With Force Against a Person, from Any Facility or Police Custody 250 = More than One Escape or Attempt to Escape from a Secure Facility or Police Custody 175 = One Escape or Attempt to Escape from a Secure Facility or Police Custody 50 = One or More Escapes or Runaways from Non-secure Facility or Home 0 = None																			
5. ASSAULTIVE BEHAVIOR DURING PRIOR COMMITMENTS TO DJJ OR IN SECURE DETENTION Assaultive behavior refers to unprovoked assaults, not fights. Frequent fights may indicate a pattern of aggressive behavior. Does not include detention immediately preceding current commitment.										350 = More than One Instance of Assaultive Behavior with Injury 250 = One Instance of Assaultive Behavior with Injury 175 = More than One Instance of Assaultive Behavior without Injury 50 = One Instance of Assaultive Behavior without Injury, or a Pattern of Aggressive Behavior 0 = None or No Prior Commitments																			
6. INSTITUTIONAL ADJUSTMENT (RDC/DETENTION) RDC Staffing Team Assessment Includes time at RDC and time in detention immediately preceding current commitment										350 = Serious Threat to Institutional Security/Safety (pattern of predatory behavior; attempts to strong-arm/ harass/bully peers; assaultive with potential for injuries) 250 = Moderate Threat to Institutional Security/Safety (multiple fights or simple assaults without a clear pattern of predatory behavior; overly resistant to authority with a pattern of verbal abuse towards staff) 175 = Minor Threat to Institutional Security/Safety (pattern of oppositional/defiant behaviors but no pattern of predatory behavior; occasional mild reactive aggression whether verbal or physical) 50 = Frequent Compliance Problems, Not a Threat to Institutional Security/Safety 25 = Some Compliance Problems (slow to comply with authority) 0 = Good Adjustment																			
7. CUSTODY TOTAL										SUM OF ITEMS 1 thru 6																			
8. ASSIGNED CUSTODY LEVEL (Form-assigned)										I = Less than 150 Points II = 155-245 Points III = 250-495 Points IV = 500 or More Points																			
SECTION C										PLACEMENT CONSIDERATIONS																			
1. STATURE: <input type="checkbox"/> EXTRA SMALL <input type="checkbox"/> SMALL <input type="checkbox"/> MEDIUM <input type="checkbox"/> LARGE <input type="checkbox"/> EXTRA LARGE										3. RECOMMEND OVERRIDE OF FORM-ASSIGNED CUSTODY LEVEL <input type="checkbox"/> NO <input type="checkbox"/> YES – CUSTODY LEVEL (AFTER OVERRIDE) _____ – REASON (REQUIRED) <input type="checkbox"/> Criminal Investigation Ongoing <input type="checkbox"/> Pending Court Charges <input type="checkbox"/> Active Gang Activities <input type="checkbox"/> Predatory/Manipulative Behavior Resulting in the Form of Mental or Physical Abuse of Others <input type="checkbox"/> Crime More Serious than Indicated by Charge <input type="checkbox"/> Crime Less Serious than Indicated by Charge <input type="checkbox"/> Other _____ – COMMENT (REQUIRED) _____																			
2. SPECIAL MANAGEMENT CONCERNS – MARK "X" FOR ALL THAT APPLY: <input type="checkbox"/> NONE <input type="checkbox"/> PENDING CHARGES <input type="checkbox"/> INSTITUTIONAL PREDATORY OFFENSE <input type="checkbox"/> KNOWN MANAGEMENT PROBLEM <input type="checkbox"/> LOW FUNCTIONING <input type="checkbox"/> MENTAL HEALTH RISK/ DISABILITY <input type="checkbox"/> EDUCATION _____ <input type="checkbox"/> ESCAPE RISK _____ <input type="checkbox"/> SIB RISK _____ <input type="checkbox"/> GANG MEMBER _____ <input type="checkbox"/> PHYSICAL IMPAIRMENT _____ <input type="checkbox"/> SPECIAL MEDICAL NEEDS _____ <input type="checkbox"/> ENEMIES – INSTITUTION _____ <input type="checkbox"/> KNOWN ASSOCIATES – INSTITUTION _____ <input type="checkbox"/> OTHER _____										4. CLASSIFICATION INDICATED INSTITUTION: TREATMENT TEAM RECOMMENDED INSTITUTION: COMMENT IF DIFFERENT:																			
5. COUNSELOR SUPERVISOR _____										PRINT _____ SIGNATURE _____																			

DIS-042: Revised March 30, 2011



## Appendix F: Custody Reclassification Form

### CUSTODY RECLASSIFICATION FORM – PAGE ONE of TWO

SECTION A		DEMOGRAPHIC INFORMATION	
1. ASSESSMENT DATE: MM-DD-YYYY		2. INSTITUTION	
NAME: 3. LAST	4. FIRST	5. MIDDLE INIT.	6. SUFFIX
7. BIRTH DATE: MM-DD-YYYY		8. JUVENILE #	
9. SEX: M=MALE F=FEMALE	10. COUNSELOR		
11. PREVIOUS CUSTODY: IV = MAXIMUM III = HIGH II = MEDIUM I = LOW		12. RECLASSIFICATION REASON: 1 = QUARTERLY REVIEW 2 = INCIDENT 3 = INSTITUTIONAL TRANSFER 4 = REVISION/CORRECTION/OTHER	
SECTION B		CUSTODY SCORING	
BEHAVIOR PRIOR TO CURRENT COMMITMENT		Points	
1. SEVERITY OF CURRENT OFFENSE Most serious current offense ( <i>according to the scale shown on the right, with "Person Felony" being the most serious</i> ) for which the resident has been adjudicated guilty, including any detainers	500 = Person Felony or any Juvenile Sentenced with Active Adult Time 250 = Weapons Felony, or Circuit Court Commitment for Non-Person Felony 150 = Person Misdemeanor (with or without injury) 100 = Other Felony 50 = Non-Person Misdemeanor Offense 25 = Parole Violation	_____	
2. PRIOR OFFENSE HISTORY Most serious prior offense ( <i>according to the scale shown on the right, with "Person Felony" being the most serious</i> ) for which the resident has been adjudicated guilty.	250 = Person Felony 150 = Weapons Felony, or Circuit Court Commitment for Non-Person Offense 100 = Person Misdemeanor (with or without injury) 75 = Other Felony 25 = Non-Person Misdemeanor Offense 0 = Traffic Offense, Status Offense, or None	_____	
3. PRIOR COMMITMENTS	25 = More than One Prior Commitment to DJJ 15 = One Prior Commitment to DJJ 0 = No Prior Commitments	_____	
4. ESCAPE OR RUNAWAY HISTORY PRIOR TO CURRENT COMMITMENT	350 = Escape or Attempt to Escape, With Force Against a Person, from Any Facility or Police Custody 250 = More than One Escapes or Attempts to Escape from a Secure Facility or Police Custody 175 = One Escape or Attempt to Escape from a Secure Facility or Police Custody 50 = One or More Escapes or Runaways from Non-secure Facility or Home 0 = None	_____	
INSTITUTIONAL ADJUSTMENT			
5. ASSAULTIVE/ESCAPE BEHAVIOR Only offenses for which the ward has been found guilty.  Pattern of Aggressive Behavior - having at least four instances of the following over a six-month period: Fighting Simple Assault (Moderate Offense) Verbal Threats/Physical Gesturing Throwing Objects Abusive Language/Obscene Gesturing	400 = One or More Instances of Assault (Major Offense) with Injury, or Escapes/Attempts to Escape During Past 90 Days 300 = One or More Instances of Assault (Major Offense) with Injury During Past Year 200 = One or More Instances of Escapes/Attempts to Escape During Past Year 150 = One or More Instances of Assault (Major Offense) without Injury, During Past 90 Days 100 = One or More Instances of Assault (Major Offense) without Injury, During Past Year, <b>OR</b> Displayed a Pattern of Aggressive Behavior Over Past Six Months 0 = No Instances of Escape or Assault (Major Offense), or None Within the Past Year -50 = No Instances of Escape or Assault (Major Offense) During Past 18 Months (Not To Be Used Until Ward Has Remained With DJJ for at Least 18 Months)	_____	
6. FREQUENCY OF INSTITUTIONAL OFFENSES Only offenses for which the ward has been found guilty.	300 = More Than Two Majors, During Past 90 Days 150 = Two or Fewer Majors, During Past 90 Days 50 = More Than Ten Moderates, During Past 90 Days 0 = Ten or Fewer Moderates, During Past 90 Days -25 = No Offenses, During Past 90 Days -50 = No Institutional Offenses for Six Months or More	_____	
7. TREATMENT PROGRAM PARTICIPATION	200 = Expelled From Program for Disruptive Behavior, During Past 90 Days 100 = No Participation (Refuses to Participate, On Suspension), During Past 90 Days 0 = Awaiting Services, During Past 90 Days -25 = Fair Participation, During Past 90 Days -50 = Good Participation, During Past 90 Days -75 = Good Participation for Six Months or More -100 = Completed All Programs	_____	
8. EDUCATION/ WORK PROGRAM/ VOCATIONAL TRAINING PARTICIPATION	200 = Behavior is Consistently Seriously Disruptive, During Past 90 Days 100 = No Participation, During Past 90 Days 0 = Is Not In an Educational/Vocational Program -25 = Fair Participation, During Past 90 Days -50 = Good Participation, During Past 90 Days -75 = Good Participation for Six Months or More, or Successfully Completed Program	_____	
<b>9. CUSTODY TOTAL</b>		<b>SUM OF ITEMS 1 thru 8</b>	
10. FORM-RECOMMENDED RECLASSIFICATION		I = 150 or Fewer Points II = 155-245 Points III = 250-495 Points IV = 500 or More Points	

DIS-043: Revised March 30, 2011





## Appendix F, continued: Custody Reclassification Form

### CUSTODY RECLASSIFICATION FORM - PAGE TWO of TWO

SECTION C		PLACEMENT CONSIDERATIONS																																
<b>1. STATURE</b> <input type="checkbox"/> EXTRA SMALL <input type="checkbox"/> SMALL <input type="checkbox"/> MEDIUM <input type="checkbox"/> LARGE <input type="checkbox"/> EXTRA LARGE																																		
<b>2. SPECIAL MANAGEMENT CONCERNS – MARK “X” FOR ALL THAT APPLY:</b> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> NONE  <input type="checkbox"/> SERVED 75% OR MORE OF MINIMUM LOS  <input type="checkbox"/> SERVED 75% OR MORE OF MAXIMUM LOS  <input type="checkbox"/> PAST MAXIMUM LOS  <input type="checkbox"/> PENDING CHARGES  <input type="checkbox"/> INSTITUTIONAL PREDATORY OFFENSE  <input type="checkbox"/> KNOWN MANAGEMENT PROBLEM  <input type="checkbox"/> LOW FUNCTIONING  <input type="checkbox"/> MENTAL HEALTH RISK/DISABILITY  <input type="checkbox"/> DRUG TRAFFICKER             </div> <div style="width: 50%;"> <input type="checkbox"/> EDUCATION NEEDS _____  <input type="checkbox"/> ESCAPE RISK _____  <input type="checkbox"/> SIB RISK _____  <input type="checkbox"/> GANG MEMBER _____  <input type="checkbox"/> PHYSICAL IMPAIRMENT _____  <input type="checkbox"/> SPECIAL MEDICAL NEEDS _____  <input type="checkbox"/> ENEMIES – INSTITUTION _____  <input type="checkbox"/> KNOWN ASSOCIATES – INSTITUTION _____  <input type="checkbox"/> OTHER _____             </div> </div>																																		
<b>3. TREATMENT NEEDS – MARK “X” FOR ALL THAT APPLY.</b>  M = MANDATORY R = RECOMMENDED  <table style="width: 100%;"> <tr> <th style="width: 5%;">M</th> <th style="width: 5%;">R</th> <th style="width: 90%;">(Check the appropriate Box)</th> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>AGGRESSION MANAGEMENT TRACK 1</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>AGGRESSION MANAGEMENT TRACK 2</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>SUBSTANCE ABUSE TRACK 1</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>SUBSTANCE ABUSE TRACK 2</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>SEX OFFENDER – PRESCRIPTIVE</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>SEX OFFENDER – SELF-CONTAINED UNIT</td> </tr> </table>							M	R	(Check the appropriate Box)	<input type="checkbox"/>	<input type="checkbox"/>	AGGRESSION MANAGEMENT TRACK 1	<input type="checkbox"/>	<input type="checkbox"/>	AGGRESSION MANAGEMENT TRACK 2	<input type="checkbox"/>	<input type="checkbox"/>	SUBSTANCE ABUSE TRACK 1	<input type="checkbox"/>	<input type="checkbox"/>	SUBSTANCE ABUSE TRACK 2	<input type="checkbox"/>	<input type="checkbox"/>	SEX OFFENDER – PRESCRIPTIVE	<input type="checkbox"/>	<input type="checkbox"/>	SEX OFFENDER – SELF-CONTAINED UNIT	<b>4. RECOMMEND OVERRIDE OF FORM-ASSIGNED CUSTODY LEVEL</b>  <input type="checkbox"/> NO  <input type="checkbox"/> YES – CUSTODY LEVEL (AFTER OVERRIDE) _____ – REASON (REQUIRED): <input type="checkbox"/> Criminal investigation ongoing <input type="checkbox"/> Pending court charges <input type="checkbox"/> Active gang activities <input type="checkbox"/> Predatory/manipulative behavior resulting in the form of mental or physical abuse of others <input type="checkbox"/> Crime more serious than indicated by charge <input type="checkbox"/> Crime less serious than indicated by charge <input type="checkbox"/> Other _____ – COMMENTS (REQUIRED): _____						
M	R	(Check the appropriate Box)																																
<input type="checkbox"/>	<input type="checkbox"/>	AGGRESSION MANAGEMENT TRACK 1																																
<input type="checkbox"/>	<input type="checkbox"/>	AGGRESSION MANAGEMENT TRACK 2																																
<input type="checkbox"/>	<input type="checkbox"/>	SUBSTANCE ABUSE TRACK 1																																
<input type="checkbox"/>	<input type="checkbox"/>	SUBSTANCE ABUSE TRACK 2																																
<input type="checkbox"/>	<input type="checkbox"/>	SEX OFFENDER – PRESCRIPTIVE																																
<input type="checkbox"/>	<input type="checkbox"/>	SEX OFFENDER – SELF-CONTAINED UNIT																																
<b>5. CLASSIFICATION INDICATED INSTITUTION:</b>  TREATMENT TEAM RECOMMENDED INSTITUTION:  COMMENT IF DIFFERENT:							<b>6. UNIT RECOMMENDED (if the resident is not changing institutions):</b>																											
<b>7. NEXT REVIEW DATE: MM-DD-YYYY</b>							<div style="display: flex; align-items: center; justify-content: space-between;"> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; background-color: #ccc;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> </div>																											
<b>8. COUNSELOR</b> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%; text-align: center;">           _____            PRINT         </div> <div style="width: 45%; text-align: center;">           _____            SIGNATURE         </div> </div>																																		
<b>9. COUNSELOR SUPERVISOR</b> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%; text-align: center;">           _____            PRINT         </div> <div style="width: 45%; text-align: center;">           _____            SIGNATURE         </div> </div>																																		

DIS-043: Revised March 30, 2011



## Appendix G: LOS Guidelines for Indeterminately Committed Juveniles

Using guidelines issued by the Board of Juvenile Justice, DJJ establishes the LOS for indeterminately committed juveniles based on the severity of a juvenile's offense(s) and chronicity of criminal behavior. LOS categories are defined by an anticipated minimum and maximum number of months that the juvenile will remain with DJJ. The actual LOS may vary due to institutional offenses or failure to complete mandatory or recommended treatment.

Two tables are used in determining a juvenile's LOS:

1. Table I assigns the level of severity for (a) the most serious current committing offense and (b) the most serious prior offense. The resulting two numbers are combined in a pattern of (a)-(b) for further calculation.
2. Table II accounts for chronic offense behavior that may increase the juvenile's initial LOS calculation. The juvenile's entire delinquent and criminal histories, except the two offenses used in Table I, are examined; one point is assigned for each Class 1 misdemeanor, and two points are assigned for each felony. A chronicity score of less than 8 points does not affect LOS, a chronicity score of 8 to 11 points increases LOS by three months, and a chronicity score of 12 or more points increases LOS by six months.

**Table I: Severity Level for Current and Prior Offenses\***

Level	Type of Offense	Examples
Level 1	Class 1 Misdemeanors	Simple Assault; Petit Larceny
Level 2	Class 4, 5, and 6 Felonies; Unclassified felonies carrying a maximum sentence of 10 years	Unauthorized Use of an Auto; Possession of a Schedule I or II Substance; Voluntary and Involuntary Manslaughter
Level 3	Class 3 Felonies; Unclassified felonies carrying a maximum sentence of 20 years; Unclassified non-person felonies carrying a maximum sentence of more than 20 years	Burglary of Dwelling with Intent; Grand Larceny; Aggravated Involuntary Manslaughter
Level 4	Class 1 and 2 Felonies; Unclassified felony offenses against persons carrying a maximum sentence of more than 20 years	Armed Robbery; Rape; Murder

\* Juveniles with no past convictions are assigned Level 1 for the most serious prior offense.

**Table II: Initial LOS Steps and Adjustments to Determine LOS Range\***

Offense Severity (Determines the initial LOS Step. The initial steps are followed by adjustments for chronic offense behavior.)	Release Dates Early - Late
1-1	3 months - 6 months
1-2, 1-3, 2-1, 2-2 1-1, increased 3 months for chronicity	6 months - 12 months
1-1, increased 6 months for chronicity 1-2, 1-3, 2-1, 2-2, increased 3 months for chronicity	9 months - 15 months
1-4, 2-3, 2-4, 3-1, 3-2, 3-3 1-2, 1-3, 2-1, 2-2, increased 6 months for chronicity	12 months - 18 months
1-4, 2-3, 2-4, 3-1, 3-2, 3-3, increased 3 months for chronicity	15 months - 21 months
1-4, 2-3, 2-4, 3-1, 3-2, 3-3, increased 6 months for chronicity	18 months - 24 months
3-4, 4-1, 4-2, 4-3, 4-4	18 months - 36 months
3-4, 4-1, 4-2, 4-3, 4-4, increased 3 months for chronicity	21 months - 36 months
3-4, 4-1, 4-2, 4-3, 4-4, increased 6 months for chronicity	24 months - 36 months

\* Juveniles with an LOS of three to six months may not stay more than 12 months without departmental review.

